

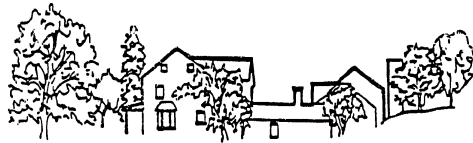
HOW DO I GET TO THE EVENT.
J. Steckle Heritage Homestead
811 Bleams Road
Kitchener, ON N2E 3X4

Family Fun Days are held at the J. Steckle Heritage Homestead, 811 Bleams Road. Please refer to map below.

If you are coming by car, follow the signs for "Parking" until you arrive at the main entrance on McIntyre Drive. Identify yourself as a volunteer at the main gates then either walk or take the wagon to the upper barn area.

It is NOT safe to be dropped off or park on Bleams Road.

There are some bus routes that serve the corner of Bleams Road and Strasburg Road. You can walk a short distance to the farm and enter by the farm lane.



J. Steckle Heritage Homestead



Your Volunteer Guide
To
Family Fun Days

Saturday October 27, 2007
Sunday October 28, 2007

J. Steckle Heritage Homestead
c/o Robin Harrington
811 Bleams Road
Kitchener, ON N2E 3X4
Phone: 519-570-1794
Fax: 519-742-0559
info@familyfundays.ca

ALL PROCEEDS OF THIS EVENT
 WILL GO TO
 THE J. STECKLE HERITAGE HOMESTEAD



FAMILY FUN DAYS
VOLUNTEER REGISTRATION

Name: _____

Address: _____

City: _____

Postal Code: _____

Telephone: _____

Email: _____

School/Company: _____

Emergency Contact: _____

Emergency Phone: _____

From the list below, please indicate three areas where you would like to volunteer. Indicate your first choice with 1, your second with 2 and your third with 3. We will do our best to accommodate you, but can make no guarantee as to what area you will be assigned to.

- Admission Gates (18+) Floater
- Children's Activities Kitchen Help
- Ticket Sales Parking
- Greeting Guests
- Haunted Barn Actor
- Event Set-up & Take Down

I would like to volunteer for the following shift(s). You may sign up for one shift or the whole weekend.

- Sat. Oct. 27, 2007 (9:30 a.m. to 5:30 p.m.)
- Sun. Oct. 28, 2007 (11:30 a.m. to 5:30 p.m.)
- Both Shifts

WAIVER

While every attempt has been made to ensure that "Family Fun Days" is a safe event for all, it is necessary that every volunteer reads and sign this waiver.

I the VOLUNTEER hereby acknowledge that certain RISKS OF INJURY are inherent to participation in any activity. This includes the activity of participating in J. Steckle Heritage Homestead Family Fun Days. Types of injuries may be minor or serious. These may be actions or inactions of others, or a combination of both.

Notwithstanding this acknowledgement, I release J. Steckle Heritage Homestead, their employees, volunteers and agents and agree that they shall not be liable of any injury to my person or loss or damage to personal property arising from, or in any way resulting from my participation in this event, unless such injury or damage is caused by gross negligence of J. Steckle Heritage Homestead, their employees, volunteers or agents while acting within the scope of their duties.

I the VOLUNTEER has read what is expected of me and I do agree that I will represent J. Steckle Heritage Homestead to the best of my ability. I will not instigate or participate in any form of harassment against others, consume alcohol or drugs prior to or during the event and refrain from any activity that is not deemed fitting for a family event.

By signing this form I declare having read and understood the above and hereby consent to participate acknowledging all of the forgoing. I also understand that photos or video may be taken at the event and I release these to The J. Steckle Heritage Homestead for promotional materials.

Volunteer Signature

Parent/Custodian if under 18

Date

J. STECKLE HERITAGE HOMESTEAD

The J. Steckle Heritage Homestead is a registered charitable organization dedicated to providing agricultural, educational, and recreational programs to the children and families within our community. The Homestead is situated on 15.6 acres of designated heritage property in the City of Kitchener. It provides valuable environmental experiences and unique insight in the lives of the early settlers of Waterloo Region. For more information on J. Steckle Heritage Homestead please visit www.stecklehomestead.ca

WHAT IS FAMILY FUN DAYS?

Family Fun Days is an annual two-day event that is held at the J. Steckle Heritage Homestead. Since it's inception in 1993, this enjoyable family event has grown tremendously. Proceeds in 2007 are going towards the J. Steckle Heritage Homestead.

WHAT WILL VOLUNTEERS DO?

Family Fun Days is a great way to earn your student "Community Service Hours" or just have fun while supporting the programming of J. Steckle Heritage Homestead. You can volunteer as a group, family or as an individual.

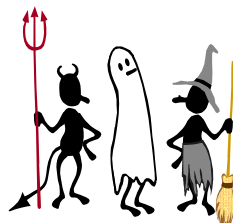
Admission Gates (18+)	Floater
Children's Activities	Kitchen Help
Ticket Sales	Parking
Greeting Guests	Haunted Barn Actor
Event Set-up & Take Down	

WHAT IS THE TIME COMMITMENT?

Volunteers are asked to commit to an 8-hour shift on Saturday, October 27th and/or a 6-hour shift on Sunday, October 28th.

VOLUNTEER CODE OF CONDUCT

- 1. Behaviour:** J. Steckle Heritage Homestead Family Fun Days has grown into a large community event. As representatives of the J. Steckle Heritage Homestead, volunteers need to conduct themselves in a professional manner and must be courteous towards all attendees and other volunteers. The J. Steckle Heritage Homestead motto is "Respect for the land and each other." Volunteers should consult with their supervisor before leaving their assigned station and should immediately report any problems to their supervisor or the volunteer coordinator.
- 2. Drugs, Alcohol and Smoking:** The J. Steckle Heritage Homestead has a ZERO tolerance to the usage of alcohol or drug consumption on the property. Volunteers must refrain from alcohol or drug consumption prior to and during the event. Ontario Law does not permit smoking during a public event.
- 3. Dismissal:** Although we do not expect any problems and we want your experience to be fun, we can not accept inappropriate actions by any volunteer. Grounds for dismissal include discrimination or harassment of others, smoking, alcohol or drug consumption, or disrespecting the work of J. Steckle Heritage Homestead. If this does occur we will ask you to leave the property. In the event of dismissal for inappropriate behaviour, the Volunteer Coordinator and/or the FFD Committee may decline the "Community Service Hours" confirmation.



INFORMATION FOR VOLUNTEERS

For Your Protection: The J. Steckle Heritage Homestead is a working farm. It is required that volunteers do not climb on any of the farm equipment, heritage equipment, heritage buildings or retaining walls. It is encouraged that you walk and not run as the weather may cause wet conditions and you could fall. Volunteers will not be driving the tractors; this is the responsibility of the trained farm hand. If you feel that you are at risk, please advise the volunteer coordinator immediately, you have the right to refuse if you feel that the work assigned puts you at risk. You will be relocated only if you are at risk, not because you do not want to do the work assigned to you.

Protection From Weather: As Family Fun Days are held at the end of October, weather may be cold, rainy and even snowy. Please wear appropriate clothing (such as warm coats, hats, mittens and appropriate footwear.) Dress in layers so you can remove the clothing during the day if it gets warmer. Remember that you will be outside or in an unheated barn for most of your shift.

Dehydration: Even in cold weather, people can become dehydrated. Did you know that when you feel thirsty, it is too late-you are already dehydrated! Please keep a bottle of water handy and drink often - we will have relief volunteers available to take over for you for washroom and lunch breaks.

Volunteer Area: You will be provided with a warm place to sit during breaks; take this time to warm up, have a cold or hot drink; and eat your lunch. Hot dogs and warm apple cider will be provided to our volunteers. (Make sure that you receive your coupons when you sign in.) As there are approximately 100 volunteers please ensure that your breaks do not exceed 20 minutes.

Volunteer Medical Attention: If you have health problems please make sure that your team leader is aware of this. You have the right as a volunteer to ask for any accommodations. Please wear your medical alert bracelet when volunteering at any event.

Medical Personnel: A First-Aid Service will be on-site during the event. Please inform them if you feel ill. Security is in place to ensure everyone's safety.

Where to sign in and out of shifts: Come to the upper barn to a table near the entrance to sign in when you arrive for your shift. You will receive an identification label, please print your first name on it. Your team leader will meet you and take you to your assigned area. **Please arrive 30 minutes prior to your shift start time.** At the end of your shift, bring your student "Community Service Hours" form with you.

HERE IS HOW TO GET INVOLVED

We need to have each volunteer pre-registered. Just fill out the registration form and sign the waiver located on the front of this brochure. You may mail or fax the registration to the contact information located on the front of the brochure. You may also email us the registration information although you will need to bring the forms with you when you sign in.

Application forms must be received by Friday, October 19 before 5:00 p.m.

Please note that we can not contact you prior to your shift, but you are expected to attend once we receive your information. You will only be notified if all spaces are full.

